



JOINT MEMORANDUM CIRCULAR No. 02
Series of 2010

FOR : ALL DTI REGIONAL AND PROVINCIAL DIRECTORS,
IMPORTERS, TRADERS, WHOLESALERS,
DISTRIBUTORS, RETAILERS, OTHERS CONCERNED.

THRU : Undersecretary ZENaida C. MAGLAYA
CWTRG

Undersecretary MERLY M. CRUZ
RODG

FROM : Assistant Secretary MA. THERESA PELAYO-TY
Caretaker, DTI-National Capital Region

Assistant Director CIRILA S. BOTOR
Officer-In-Charge, BPS

DATE : 16 August 2010

SUBJECT : PROCESSING AND ISSUANCE OF THE IMPORT
COMMODITY CLEARANCES (ICC)

WHEREAS, there is a need to comply with the requirements of ISO Guide 65, otherwise known as the International Guidelines for the Operation of Product Certification Bodies which includes the processing and certification of Import Commodity Clearance (ICC) by the Department of Trade and Industry (DTI);

WHEREAS, pursuant to the Joint Memorandum Order No. 10-1042 signed on 29 July 2010 in line with the foregoing objectives;

WHEREFORE, the following order is hereby prescribed and promulgated for the information, guidance, and compliance to all concerned.

Section 1. The present processing of ICC at the DTI- National Capital Region (DTI-NCR) is hereon now transferred to the DTI-Bureau of Product Standards (DTI-BPS).

BUREAU OF PRODUCT STANDARDS
3F, Trade and Industry Building
361 Sen. Gil J. Puyat Avenue, Makati City, Philippines
Telephone: (632) 751-3123, 751-4736 Fax: (632) 751-4706
E-mail Address: bps@dti.gov.ph • Website: www.bps.dti.gov.ph

Membership:
• International Organization for Standardization (ISO)
• Enquiry Point for WTO Technical Barriers to Trade (WTO-TBT)

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Section 2. Beginning 23 August 2010, all applications for ICC for shipments arriving at all Ports of Manila shall hereon now be submitted to the DTI-BPS for processing and certification at the following address:

BUREAU OF PRODUCT STANDARDS
3F Trade and Industry Building
361 Senator Gil Puyat Avenue, Makati City
Telephone Nos. 02-751-4720 / 02-751-4724

Section 3. All pending applications received prior to 23 August 2010 by DTI-NCR shall be processed and certified by DTI-NCR until 31 August 2010. Any pending applications after 31 August 2010 shall be transferred to DTI-BPS for completion of processing and subsequent issuance/denial of the ICC. Any processing and issuance of ICC in violation of this section shall be considered as void, without prejudice to filing criminal, civil and/or administrative action/s against persons violating this Memorandum Circular.

Section 4. All recognized inspection bodies and laboratories, are notified accordingly.

Section 5. The Office of the Undersecretary of Consumer Welfare and Trade Regulation Group shall inform the Bureau of Customs of the authorized signatory/ies of Conditional Releases and Import Commodity Clearances effective 23 August 2010

Section 6. This Memorandum Circular No. 02 shall be posted in DTI-NCR and BPS websites and shall take effect immediately.

Rafael M. Cuenca
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Head Office Manila
Bureau of Product Standards